

Notice No: RDKC/EDCN/2022

Date: 17/11/2022

DEPARTMENT OF EDUCATION

NOTICE

It is notified to the faculty members of the Department of Education that a departmental meeting will be held on 24.11.2022 at 1.00 p.m. at the Department of Education. In this regards all are requested to present for said meeting.

Agenda:

1. Preparation and Finalization of Book List.
2. Discussion and finalization of Class Routine.
3. Miscellaneous.

Paramanik
17/11/2022

(Mr. Nepal Paramanik)

Assistant Professor & Head

Department of Education

Rani Dhanya Kumari college

Jiaganj, Murshidabad

RANI DHANYA KUMARI COLLEGE



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E-mail: rdkcollege@yahoo.com Website: www.rdkcollege.in

Date & Time- 24.11.2022, 01.00 PM

Place: RDK, College

Members Present:

1. Nepal Paramanik
2. Md. Anwar Hossain
3. Mahasweta Kuri

Signature with Date

..... *Row* 24/11/22
..... *AG* 24.11.2022
..... *H* 24.11.22

Resolution Taken

1. The proceedings of the previous meeting held on 08.09.2022 have been read and unanimously confirmed in the house.
2. It is decided that as per the recommendations of the faculty members of the Department of Education the list of the books has been finalized as per the syllabus (1st and 2nd Semester) in Bengali version and submitted to the prescribed format of the office of the Librarian in hard Copy for approval.
3. After the retirement of Manoj Kumar Das, the discussion with our principal sir and faculty members of the Department of Education the class routine of 1st, 3rd and 5th semesters, has been revised and submitted to the office of principal's for approval.
4. Under the miscellaneous, the faculty members discuss many academic matters and students support initiatives.